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HARYANA GOVERNMENT

MEDICAL EDUCATION AND RESEARCH DEPARTMENT

Notification

The 2nd September, 2024

No. 16/12/2024-6HB-IV.—

Subject: Procedure for admission to MD/MS Courses in Government/Government Aided/Private Medical Educational Institutions including those under Private Universities namely SGT University, Budhera, Gurugram and Al-Falah University, Faridabad for Academic Session 2024-25.

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1.	The Governor of Haryana is pleased to notify the admission procedure in supersession of all the earlier notifications issued in this regard, to be adopted for admission to Post Graduate Courses i.e., MD/MS for the Academic Session 2024-25 in the Government/Government Aided/Private Medical Educational Institutions including those under Private Universities (SGT University, Budhera, Gurugram and Al-Falah University, Faridabad) in the State of Haryana.
2.	Reservations 1. In Government Institutions covered under this Notification, 50% of the seats will be assigned to the All-India Merit Category of NEET PG-2024 and the remaining 50% of the seats will be assigned under the Haryana State Merit Category of NEET PG-2024. 2. Up to a ceiling of 40% seats **of the State Quota seats** in all PG Courses (MD/MS) in all the specialties shall be reserved as In-service category seats (INS seats) for regular Haryana Government in-service candidates (HCMS category), and those serving in ESIC run Hospitals/Dispensaries/ other organizations and Autonomous Bodies of the State Government). For such INS seats, candidates having valid NOC issued by the Competent Authority shall only be considered eligible for availing this reservation. 2.1. The In-service category seats (INS seats), Institutional preference seats & PWBD seats shall be provided as horizontally within each category of seats. The vacant seats (if any) in this category shall be filled up as per State Reservation Policy/Instructions. 3. 25% seats shall be reserved (as "Institutional Preference" reservation) for the candidates who have passed MBBS courses from the Institutions located in the State of Haryana for admission to MD/MS courses under State Quota Seats in all Government/Government Aided/Private Medical Institutes including those under, SGT University, Budhera, Gurugram and Al-Falah University, Faridabad (Private Universities). 4. 5% seats shall be reserved for candidates with benchmark disabilities in accordance with the provisions of the Rights of Persons with Disabilities Act, 2016, based on the merit list of 'National

	Eligibility-Cum-Entrance Test' (NEET PG-2024) and as per MoHFW/NMC Guidelines issued from time to time. The disability certificate issued by the designated Disability Centres notified by NBE in the Prospectus issued for NEET 2024 and the Medical Board constituted by PGIMS, Rohtak will only be considered valid for admission purpose for the Academic Session 2024-25. The dates on which the Medical Board at PGIMS, Rohtak will sit shall be duly notified by the department to public on University website i.e *uhsr.ac.in* and admission webportal. 5. In Private Institutions covered under this notification, 50% of the seats will be filled under Open Merit category seats i.e. State Quota seats and remaining 50% of seats will be filled under the Management category. 6. The seat distribution in Medical Colleges under Private Universities will be as per Section 35 of the Haryana Private Universities Act, 2006.
3.	Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak is authorized on behalf of Directorate of Medical Education and Research, Haryana to conduct Combined Centralized Online Counselling as per Merit of NEET PG-2024 for admission to all the Government/Government Aided/Private Medical Educational Institutes including those under Private Universities namely SGT University, Budhera, Gurugram and Al-Falah University, Faridabad located in the State of Haryana.
4.	The MD/MS Courses are presently available in the following Government/Government Aided Medical/Private Medical Colleges located in the State of Haryana subject to the final approval from Govt. of India, Ministry of Health & Family Welfare, New Delhi/State Government/Affiliating University: - **Government Medical Colleges:** (i) Post Graduate of Institute of Medical Sciences (PGIMS), Rohtak. (ii) Bhagat Phool Singh GMC (W), Khanpur Kalan, Sonepat. (iii) Shaheed Hassan Khan Mewati GMC, Nalhar, Nuh. (iv) KCGMC, Karnal. (v) ESIC Medical College, Faridabad. **Government Aided Medical College:** (i) Maharaja Agrasen Medical College, Agroha, Hisar. **Private Medical Colleges** (i) N.C Medical College & Hospital, Israna, Panipat. (ii) Adesh Medical College & Hospital, Sahabad, Kurukshetra. (iii) World College of Medical Sciences & Research, Gurawar, Jhajjar. (iv) SGT Medical College, Hospital & Research Institute, Budhera, Gurugram (under SGT University, Gurugram (Private University). (v) Al-Falah school of Medical sciences & Research Centre, Faridabad under Al- Falah University (Private University).
5.	1. The tentative seat distribution of MD/MS Courses in various Government/Government Aided/Private Medical Education Institutions including those under Private Universities will be notified later on by Pt. BD Sharma University of Health Sciences, Rohtak and shall be available on the website of university i.e. uhsr.ac.in; and the admission web portal. 2. The seats in each speciality/institute are subject to the final approval from Govt. of India, Ministry of Health & Family Welfare, New Delhi/NMC/State Government/Affiliating University. Accordingly, the final distribution of seats may vary depending upon the sanction/decision of the Govt. of India/NMC/ State Government/Affiliating University. 3. Roster for all categories of seats including all Constitutionally reserved category seats and all categories of Horizontal reservation seats, Economically weaker sections (EWS) seats etc shall be verified by Pt. BD Sharma University of Health Sciences, Rohtak for allotment of seats under reserved category. i. To explain, all Horizontal reservations shall be carved from the constitutional reservations provided as Vertical Reservation i.e., from Unreserved seats/SC/SC-D/BC-A/BC-B etc. ii. For example, 40% of each constitutional vertical category shall be designated as INS seats of that category, e.g., INS (UR), INS(SC), INS(SCD), INS(BCA), INS(BCB) etc. iii. Similarly, 25% of the seats in each constitutional vertical category will be Institutional Preference seats (IP seats), and, 5% of the seats in each constitutional vertical category will be PWBD seats.

6	The State Reservation Policy shall be applicable for admission to all State Quota Seats in Government/Government Aided Medical Colleges and for 50% State Quota Seats in Private Medical Colleges affiliated to Pt. B.D. Sharma University of Health Sciences, Rohtak. Reservation for Economically weaker sections (EWS) Category shall be provided as per Haryana Government Notification dated 25.02.2019 **(Annexure-I)**. The candidates will be required to submit Income and Asset Certificate issued from Competent Authority as per Annexure-I of the said Notification dated 25.02.2019. EWS Quota shall be provided against the actual number of EWS seats granted/enhanced in the specific Course/Institution as recommended by NMC and approved by Ministry of Health and Family Welfare, Govt. of India.
7.	All the students seeking admission to MD/MS Courses must get registered online through the authorized admission web portal. The detail of the web portal and counselling schedule shall be duly publicized on www.uhsr.ac.in and https://dmer.haryana.gov.in/The candidates will be duty-bound to regularly visit the websites for updates.
8.	**Eligibility Criteria:**
	A candidate for admission to MD/MS courses in Govt./ Govt. Aided Medical Institutions and State Quota Seats in Private Medical Institutions will be eligible if she/he: i. Is a citizen of India. ii. Has passed MBBS examination from recognized University/Institution situated in Haryana as a bona-fide resident of Haryana or has passed MBBS examination from any other Medical College/Institution recognized by the Medical Council of India and who/ whose parent(s) produce(s) a Haryana Resident Certificate as per Government instructions given in **Annexure II, III and IV** or any modification issued by competent authority from time to time. iii. For candidates applying under management category, candidates from all over India shall be eligible irrespective of their state of domicile and place of study. iv. Should have completed satisfactorily one year compulsory Rotatory Internship from Institutions recognized by the Medical Council of India/NMC for this purpose as per dates notified by Government of India/NMC. v. The candidate should be registered with any of a State Medical Council/NMC. vi. All candidates (General/SC/ SC Deprived/ BC-A/ BC-B/ Benchmark disabilities/ EWS/ ESM/ FF) desirous of seeking admissions in any category of seats should fulfil the minimum eligibility criteria/qualifications/qualifying criteria as prescribed in the information bulletin for National Eligibility-cum-Entrance Test (NEET) issued by NBE for the Academic year 2024-25 and as per regulations of NMC issued from time to time. **Note:** No candidate who has failed to obtain the minimum eligibility marks (as specified in NEET PG-2024) shall be eligible for admission to MD/MS Courses. **Note:** The candidates who have been provisionally allotted seats will have to bring, in original, all the relevant certificates/documents at the time of document verification without which admission to PG course shall not be granted. Attested photocopies of certificates/ documents will not be considered valid for the purpose of admission and the seat allocated to them online shall be cancelled.
9.	A student who is already admitted to any PG course including PG Diploma course in any Institution is not eligible to apply till the completion of the course. An undertaking to this effect shall be given by the candidate that he is not enrolled in any such course. Concealment of facts would invite disqualification, without assigning any reason what-so-ever.
10.	**Procedure for Admission to State Quota seats in Govt./Govt. Aided in Private Medical Colleges located in the State of Haryana:-**
(i)	The admissions under above stated categories among all the registered candidates on the admission web portal will be made online on the basis of Haryana State Merit list prepared on the basis of NEET PG-2024 merit.
(ii)	The schedule of document verification/admissions and start of classes shall be in conformity with the schedule laid down by National Medical Commission Council of India/Ministry of Health and Family Welfare, Government of India and State Government.
(iii)	Candidates applying on the basis of NEET PG-2024 should fulfil the eligibility criteria for being granted admissions as fixed under NEET PG-2024.
(iv)	In case of a tie between two or more candidates having equal marks, the inter-se ranking of such candidates will be based on NEET PG-2024 Rank. For admissions under ESM Category, preference will be given as per State Government Notification No. 22 /10/2013-1 GS-III dated 10.08.2017.

<table>
<tr><td>(v)</td><td colspan="3">The choice of the course/speciality/institution shall be filled by the candidate on the online web portal. The choices of course/speciality/institution in the order of preferences given by the candidate will be considered final. Candidates will not be allowed to fill/edit the preferences filled after the last date notified.</td></tr>
<tr><td>(vi)</td><td colspan="3">The allotment of the course/speciality/institution/college shall be made strictly as per merit prepared/drawn on the basis of merit of NEET PG-2024 and the choice/preference of the course/speciality/institute filled up by the candidate on the online portal.</td></tr>
<tr><td>(vii)</td><td colspan="3">The online counselling result shall be provisional and final confirmation of seats and allotment of Institutes will be done by Admission Committee after physical verification of eligibility and original documents.</td></tr>
<tr><td>(viii)</td><td colspan="3">The candidates who have been provisionally allocated seat will have to appear in person for document verification (with all original documents) before the admission committee at Pt. B.D Sharma University of Health Sciences, Rohtak.
The provisional allocation of the seat/institute online shall give no legal right to the candidate for the said seat and the seat shall be confirmed only after document verification as per the specific time period notified. Similarly, deposition of tuition fee/any other fee shall not confer any legal right towards the provisionally allotted seat. The Admission Committee reserves the right to cancel the provisional allocation of seat allotted to a candidate in case of incomplete/invalid documents or by assigning reason to such a decision.</td></tr>
<tr><td rowspan="7">(ix)</td><td colspan="3">Following will be the constitution of the Admission Committee:</td></tr>
<tr><td>1</td><td>Dean Academic Affairs, Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak</td><td>Chairperson</td></tr>
<tr><td>2</td><td>Director/Principal of all Government/Government Aided Medical Institutions.</td><td>Member</td></tr>
<tr><td>3</td><td>Representative of Director General Health Services, Haryana (Officer In-charge for dealing with the NOC issues of in-service Doctors and not below the rank of Deputy Director/Director).</td><td>Member</td></tr>
<tr><td>4</td><td>Representative of ESI, Haryana (Officer In-charge for dealing with the NOC issues of in-service Doctors and not below the rank of Additional Director/ Director).</td><td>Member</td></tr>
<tr><td>5</td><td>Law Officer, Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak.</td><td>Member</td></tr>
<tr><td>6</td><td>Any one Professor to be nominated by Director Medical Education & Research, Haryana.</td><td>Member Secretary</td></tr>
<tr><td>(x)</td><td colspan="3">The Admission Committee will be responsible for taking decision for admission related matters like supervision of admission web-portal, notifying the schedule, conduct of counselling, document verification, allocation of seats, disputes thereof etc. in accordance with existing rules and regulations.</td></tr>
<tr><td>(xi)</td><td colspan="3">The Director General, Medical Education and Research, will be the Appellate Authority for the decisions taken by the Admission Committee. Appeals can be addressed to Directorate of Medical Education & Research, Haryana,4th floor, DHL Square, Plot no.9, IT Park, Sector 22, Panchkula, Haryana- 134112</td></tr>
<tr><td>(xii)</td><td colspan="3">Final number of seats in each speciality under each category and in each Institute will be available on the website University webportal i.e www.uhsr.ac.in and admission web portal.</td></tr>
<tr><td>(xiii)</td><td colspan="3">The candidate’s choice shall be considered first under the Institutional Preference vacancy and then under General Category seats.</td></tr>
<tr><td>(xiv)</td><td colspan="3">In case there is a vacancy after the first round of counselling due to any reason, such seats will be filled up during the second round of counselling.
a) Fresh registration shall be allowed for participating in the second round. Fresh candidates will have to register themselves on the admission web-portal for the second round of counselling. The candidates are advised to regularly visit the website of Pt. B.D. Sharma University of Health Sciences, Rohtak www.uhsr.ac.in and the admission web portal for updates.
b) The candidates, who have already registered themselves for first round and wish to participate in the second round, shall not be required to register again. However, they shall have to give their willingness/option to participate in the second round of counselling online.
c) As per the MCI Notification dated 05.04.2018, the candidates who wish to participate in the second round of counselling and want to opt for State Quota Seats in Government/Government aided Medical Institutes only shall be required to deposit an</td></tr>
</table>

	amount of Rs.25,000/- (Rs.12,500/- for SC). If the candidates wish to opt for State Quota Seats in Government as well as Private Medical Institutes then he/she shall have to deposit an amount of Rs.2.00 Lakh. The modality of depositing the amount shall be notified later on. If a candidate does not submit the required amount, then he/she shall not be eligible to participate in the second round of counselling. This amount shall be later adjusted in the fee of the first year of PG Course; else, refunded in case no seat is allotted. d) The Candidates who have been allotted seat in the first round shall have a right to already allotted seat and this shall be changed only if he/she gets an updated and opted seat during second round. However, the candidates who wish to participate in the 2nd round of online counselling will have to submit their preferences afresh again. Candidates, who have been allotted a seat in first round should give the fresh choices in order of preferences for the seats in which they wish to upgrade themselves.
(xv)	a) In case there is a vacancy after the Second Round of counselling due to any reason, such seats will be filled up in subsequent rounds as per guidelines/directions issued by MoHFW, Government of India, MCC,NMC/State Government from time to time. b) After exhaustion of merit list of the candidates who have applied under various reserved categories, vacant seats (if any) shall be reverted back to their original category(ies) of seats as per State Reservation Policy and filled up as per merit after conversion *(For eg. BC-A seat to BC-B and finally to UR)* and filled up in the 3rd round itself for both Government and Private Institutes**.** However, in case of any seat falling vacant after the 3rd round in any category, it shall first be offered to candidates belonging to original category of vacant seat of the previous round. In case, if the seat still remains vacant, the same shall be filled as per system in the 3rd round and so on. *(The conversion scheme shall be as per system followed by Medical Counseling Committee (MCC) for filling up All India Quota seats and State Reservation Policy and any amendments thereof)*
(xvi)	**For In-service Candidates-**
	a) All Haryana Government in-service candidates (HCMS category, those serving in ESIC run Hospitals/Dispensaries, other organizations and Autonomous Bodies of the State Government etc.) having a valid NOC issued by the Competent Authority shall be eligible for Counselling. Any in-service Candidate without a valid NOC shall NOT be eligible for Counselling to PG courses for the Academic Session 2024-25. NOC to in-service candidates will also be issued by the concerned employer (Health Department, Haryana/ ESIC/Any other Department)
	b) All in-service candidates claiming benefit of reservation will have to submit an NOC (issued by the competent authority) in the prescribed format. Only those candidates shall be considered whose names are received from their Parent Department before the last date prescribed by the Department of Medical Education & Research. Candidates who have been issued NOC prior to the start of registration process will be considered as In-Service candidates in that particular round. In case a candidate is issued NOC after the start of registration, he/she shall be considered against In-service seats in the next round of counselling only. Candidates will have the option of uploading the NOC from parent department on the online admission portal for that particular round. Only the NOC that has been uploaded by the candidate which has been issued prior to the start of registration on the online admission portal for that particular round shall be considered valid for the purpose of admission. Any candidate who has been issued NOC after the last date as specified, shall be considered for the next round only.
	c) The benefit of reservation will also be applicable in respect of in-service candidates from Employees State Insurance Corporations/ other organizations and Autonomous Bodies of the State Government. NOCs in their case will have to be issued by their Employer.
	Note: Any amendments by MOHFW/NMC/ State Government shall have a binding on any provisions contained in this Notification.
(xvii)	The candidates desirous of participating in the counselling shall have to register on the admission webportal. The Registration fee **(Non-Refundable)** shall be as under: Rs. 2500/- for Unreserved Category. Rs. 1250/- for PWBD/SC/BC/EWS Category of Haryana.
(xviii)	All private Medical Institutes including those under SGT University, Budhera, Gurugram and Al-Falah University, Faridabad will deposit a processing fee (non-refundable) for counselling@ Rs. 2000/- per sanctioned intake of seats to Pt. BD Sharma University of Health Sciences, Rohtak.

11.	**Process for Admission to Management Category seats in Private Medical Colleges of Haryana: -**
	Similar procedure as followed for counselling of MD/MS Courses for filling up State Quota seats in Government/Government Aided, Medical Colleges and Open Merit Category seats in Private Medical Colleges including those under Private Universities as described under sections '10' above will be followed for admissions to Management Category seats also. However, the merit list shall be drawn on the basis of All India Merit of NEET PG-2024.
12.	a) After commencement of PG Courses, if a candidate, having joined the Institute, leaves the course midway after three days prior to the last date of admissions prescribed by the Central Regulatory Authority *(for example, if the last date is 18.05. 2024 as prescribed by National Medical Council, then on or after 15.05. 2024),*then: - (i) He/ She will be debarred for next three years from applying for admission to any PG Course in the State. (ii) He/She will have to pay the Bond Money Rs.10 lakhs (Rs. Ten Lakhs only) for PG Course for which Bond shall be executed at the time of admission by the Institute. The candidates (other than in-service candidates) at the time of admission will be required to execute a bond with two sureties (on non-judicial stamp duly attested by 1st Class Magistrate) that he/she will not leave the course before completion. In case, any one leaves the course midway, he/she will pay Rs.10 lakhs (Rs. Ten lakhs only) to the Institution concerned. The Institution reserves the right to recover such money from the defaulters as per due procedure and thereafter the candidates will also be debarred for admission to any PG course for next 03 years. This shall be applicable for the candidates taking admission under Management Category also. (iii) Any candidate who leaves the course midway shall have to pay the fee of the Academic Session during which he/she leaves the course alongwith the 50% of fee of the next Academic Session in addition to the Bond notified as in point (ii) above. (iv) For candidates seeking admission in ESIC, Faridabad will have to submit a bond as pre-condition of ESIC, Medical College, Faridabad. The details of the bond could be checked from the website of ESIC and also on the admission web portal. b) Further, the last date for resignation after joining in any round and subsequent eligibility for participation in the next round shall be in line with the instructions/policies of MCC, DGHS Government of India and as notified by the Admission Committee for each round.
13.	**Admission to NRI category (NRIs/PIOs/OCIs/Foreign Nationals)**
	15% seats out of management quota seats in private medical colleges affiliated to Pt. BD Sharma UHS, Rohtak including those under Private Universities namely SGT University, Budhera, Gurugram and Al-Falah University, Faridabad shall be reserved under NRI category seats. The procedure for admission to NRI quota seat shall be as under:- 1. All admission under NRI category seats shall be as per merit of NEET PG-2024 only. 2. Only NEET qualified candidates shall be eligible under NRI category. 3. PIOs, OCIs and Foreign Nationals who are NEET qualified can also apply under the NRI category. The preference for admission under NRI category shall be considered as under-

i)	Actual NRIs/OCIs/PIOs candidates who originally belonged to the State of Haryana.
ii)	Children of NRIs/OCIs/PIOs who originally belonged to Haryana State.
iii)	Actual NRIs/OCIs/PIOs who originally belonged to an Indian State and Union Territories other than Haryana.
iv)	Children of NRIs/OCIs/PIOs who originally belonged to an Indian State and Union Territories other than Haryana
v)	Real Brother and Sister of the candidate.
vi)	If the first-degree relation of the student is NRI and residing abroad and the candidates fulfils the following conditions :- a) He should be the nearest relation. b) In the definition of nearest relation, candidate having following blood relations. i) Real Brother and sister of father i.e. real uncle and real aunt. ii) Real brother and Sister of mother i.e. real maternal uncle and maternal aunt.

iii) Father and mother of father i.e. grandfather and grandmother.
iv) Father and mother of mother i.e. maternal grandfather and maternal grandmother.
v) First degree-paternal and maternal cousins.
vi) Such person should be NRI
c) Such persons should ordinarily be residing abroad.
d) Such person should have looked after such student as the guardian of the student and evidence to that effect must have been produced before the committee by such person.

vii) Foreign Nationals shall be considered for admission under NRI quota after exhausting the list of NRIs/PIOs/OCIs.

NOTE:- The NRI students will have to give a Bank Guarantee/Surety Bond for the balance of Fee, if they opt to pay the fee in instalments as provided.

14. **Fee Structure:**

(i) **The fee structure for PG courses in Government Medical Colleges is as under:**

For MD/MS Courses

1st Year: 1.25 Lakh per year
2nd Year:1.50 Lakh per year
3rd Year:1.75 Lakh per year

The Fee Structure for MD/MS courses in Maharaja Agrasen Medical College, Agroha, Hisar (Government Aided Institute) for the Academic Session 2024-25 is as under:-

S. No	Particulars	1st Year (In Rs.)	2nd Year (In Rs.)	3rd Year (In Rs.)
1	College Tuition Fees	100000.00	130000.00	150000.00
2	Hostel Fees	19000.00	19000.00	19000.00
3	Electricity Fee	9000.00	9000.00	9000.00
4	Amalgamated Fund	1500.00	1500.00	1500.00
5	University Fees	2750.00	2750.00	2750.00
6	Security & Caution Money	36000.00	-	-
	Total	**1,68,250.00**	**1,62,250.00**	**1,82,250.00**

(ii)
a) The Fee Structure for MD/MS Courses in Private Unaided Medical Colleges affiliated to Pt. B.D Sharma UHS, Rohtak is annexed as **Annexure– V (a)**.
b) Fee structure for the PG courses run under SGT Medical College, Hospital and Research Institute as fixed by Shree Guru Gobind Singh Tricentenary (SGT) University, Budhera, Gurugram (a Private University) is annexed at **Annexure V (b)**.
c) Fee structure for PG Course of Al-Falah University Faridabad is annexed at **Annexure V (c).**

(iii)
a) The fee shall be payable on annual basis and the Institutes shall not ask the candidates to deposit fee for the entire course in advance.
b) The fee for the First-year course shall be deposited by the successful candidates to the Pt. B.D. Sharma University of Health Sciences, Rohtak. The fee shall be transferred to the respective institute by the Chairman Admission Committee within one month after completion of the admission process.
c) The fee shall be refunded/ adjusted if the candidate is shifted in subsequent counselling from one Institute to another. In case of request for withdrawal of admission by a candidate the fee shall be refundable to the candidate, only if the request is made in person along with original receipt of fee deposition and no request shall be entertained through e-mail. The candidate will have to make the request at least 03 days prior to the last date prescribed for admission to MD/MS courses.
d) The candidates seeking admissions in Private Colleges only can be allowed to deposit part fee (50%) at the time of admission, however the remaining fee will have to be deposited by the candidate to the institution before the last date of admissions.

15. **Policy regarding/Incentivization after completion of PG Course from Government/ Government Aided/Private Medical Colleges in the State of Haryana:**

- *The policy regarding Incentivization of doctors to opt for Govt. service upon completion of their PG course from Government/Government Aided Medical Colleges in the State of Haryana is under consideration and the same shall be applicable for the batch admitted in 2024-25.*

	• *The In-service candidates shall be governed as per provisions contained in the Haryana Government Notification No.16/10/2022-6HB-IV dated 04.10.2022.*
16.	Eligible candidates seeking benefit of Post Matric Scholarship shall have to upload the following documents in original at the time of document verification: a. Caste Certificate. b. Aadhar Card. c. Account Number alongwith IFSC Code. d. PPP ID
17.	**General Instructions:** a. List of documents to be brought at the time of document verification is at **Annexure-'VI'.** b. Admitted students shall pay the fees and other charges for all types of seats as per the fixed Fee and other charges fixed by the Government of Haryana from time to time for Private Unaided Medical Institutions affiliated to Pt. B.D Sharma University of Health Sciences, Rohtak and the fee as fixed by Private Universities for the institutes falling under their purview. c. All candidates belonging to the Scheduled Castes/Backward Classes/EWS/PWD/ESM/FF etc. must submit a certificate in the prescribed format issued from the competent authority of the State Government. d. The eligibility criteria for admission to backward classes i.e., BC(A) and BC(B) shall be as per Haryana Government Notification dated 16.07.2024 **Annexure-'VII'** . e. Haryana Government vide gazette notification dated 15.05.2020 has notified that the 50% of the 20% (including 50% reservation for deprived Scheduled Castes as per notification dated 15.05.2020) seats reserved for Scheduled Castes in the Government Educational Institutions shall be set aside for the candidates belongs to deprived Scheduled Castes. The list of deprived Scheduled Castes has already been notified in the said notification. f. Only Dependents of Freedom Fighters (FF) who wish to be considered for reservation as such must submit a certificate from the Competent Authority along with undertaking **(Annexure-'VIII').** g. The reservation to Ex-servicemen and their wards will be considered as per notification dated 10.08.2017 of Haryana Government, General Services III branch No. 22/10/2013- 1 GSIII **(Annexure 'IX').** h. A candidate claiming the benefit of reserved category shall have the right to compete for admission in unreserved category seats as per his/her merit. In case a candidate does not fill up his reserve category in his application form, he/she will not be subsequently considered for admission against that category i.e., change of category will not be entertained at the later stage. However, if a reserved category candidate has availed of any concession, such as relaxation in upper age limit, qualification or permitted number of chances in written examination etc., then he/she cannot be considered against un-reserved seats. i. Any candidate, if found to have submitted any false document/ claim benefit of reservation on the basis of false documents will be liable for penal action u/s 420, 120B etc. of the IPC and his candidature shall be cancelled immediately and shall be debarred for admissions in future. j. The admission shall be made to only those Institutes which are recognized for admission by Ministry of Health &Family Welfare/NMC and who have obtained consent of affiliation from the concerned University in accordance with the last date as prescribed by Government of India/Medical Council of India Council of India/State Government. The institutes that are unable to get affiliation and approval from NMC/State Government/University shall not be considered for counselling. k. Any amendments by MOHFW/NMC/State Government shall have a binding on any provisions contained in this Notification.

DR. SUMITA MISRA,
Additional Chief Secretary to Government Haryana,
Medical Education & Research Department.

Chandigarh:
The 29th August, 2024.

Annexure-I

No.22/12/2019-1GS-III

Government of Haryana
General Administration Department
(General Services III Branch)

Dated Chandigarh, the 25th February, 2019

To

1. All the Administrative Secretaries to Government, Haryana.
2. All Heads of Department in the State of Haryana.
3. All the Managing Directors/Chief Administrators of Boards /Corporations /Public Sector Undertakings in Haryana.
4. The Registrar General of Punjab & Haryana High Court, Chandigarh.
5. All the Divisional Commissioners in the State of Haryana
6. All the Deputy Commissioners and Sub Divisional Officers (Civil) in the State of Haryana.
7. The Registrars of all the Universities of the State of Haryana.

Subject:- Reservation for Economically Weaker Sections in Direct recruitment in Civil posts and services as well as in admissions in Government/Government Aided Educational Institutions in the State of Haryana.

I am directed to inform that government of India has notified "THE CONSTITUTION (ONE HUNDRED AND THIRD AMENDMENT) ACT, 2019" On 12th January, 2019 amending Article 15 & 16, which are now read as under:-

Amendment of article 15

In Article 15 of the Constitution, after clause (5), the following clause shall be inserted namely:-

'(6) **Nothing in this article or sub-clauses (g) of clause(1) of article 19 or clause (2) of article 29 shall prevent the State from making,-**

a) **Any special provision for the advancement of any economically weaker sections of citizens other than the classes mentioned in clauses (4) and (5); and**
b) **Any special provision for the advancement of any economically weaker sections of citizens other than the classes mentioned in clauses (4) and (5); in so far as such special provisions relate to their admission to educational institutions including private educational institutions, whether aided or unaided by the State, other than the minority educational institutions referred to in clause(1) of article 30, which in the case of reservation would be in addition to the existing reservations and subject to a maximum of ten per cent of the total seats in each category.**

Explanation- For the purposes of this article and article 16, "economically weaker sections" shall be such as may be notified by the State from time to time on the basis of family income and other indicators of economic disadvantage.'

Amendment of article 16

In Article 16 of the Constitution, after clause (5), the following clause shall be inserted, namely:-

"(6) Nothing in this article shall prevent the State from making any provision for the reservation of appointments or posts in favour of any economically weaker sections of citizens other than the classes mentioned in clause (4), in addition to the existing reservation and subject to a maximum of ten per cent of the posts in each category".

In the wake of above enabling provisions, State Government has considered the matter and decided to provide benefits of reservation on a preferential basis in Civil Posts in all the Departments/Boards/Corporations/Local Bodies and in Admissions to Government/Government Aided Educational Institutions to those Economically Weaker Sections (EWSs) who are not covered under the existing scheme of reservation for the Scheduled Castes, Backward Classes (Block-A) and Backward Classes (Block-B).

2. QUANTUM OF RESERVATION:

The persons belonging to EWSs who are not covered under the existing scheme of reservation for Scheduled Castes, Backward Classes (Block-A) and Backward Classes (Block-B) shall get 10% reservation in direct recruitment to Group A, B, C and D posts in the Departments/Boards/ Corporations /Local Bodies of Government of Haryana and also in admission to Government/ Government Aided Educational Institutions in the State of Haryana.

3. EFFECTING RESERVATION-ROSTER POINT:

3.1 **Direct recruitment in case of Group-A & B**
Roster point No. 11-20-30-40-51-60-70-80-90 and 99

3.2 **Direct recruitment in case of Group-C &D**
Roster point No. 4-14-24-34-43-53-66-76-83 and 94

3.3 Where in any recruitment year any vacancy earmarked for EWS cannot be filled up due to non availability of a suitable candidate belonging to EWS, such vacancies for that particular recruitment year shall not be carried forward to the next recruitment year as backlog and will be filled from unreserved category.

3.4 Persons belonging to EWS selected against the quota for persons with benchmark disabilities/ex-servicemen shall be placed against the roster points earmarked for EWS.

4. CRITERIA OF INCOME & ASSESTS

4.1 Persons who are not covered under the existing scheme of reservation for Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B) and whose family has gross annual income below Rs. 6.00 lakh (Rupees six lakh only) are to be identified as EWSs for benefit of reservation Income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application.

4.2 Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-

I. 5 acres of agricultural land and above.
II. Residential flat of 1000 sq. ft. and above.
III. Residential plot of 100 sq. Yards and above in notified municipalities.
IV. Residential plot of 200 sq. Yards and above in areas other than the notified municipalities.
V. Total immovable assets owned are valued at Rs. One Crore or more.

4.3 The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.

4.4 The team "Family" for this purpose will include the person who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

5. INCOME AND ASSET CERTIFICATE ISSUING AUTHORITY AND VERIFICATION OF CERTIFICATE:

5.1 The benefit of reservation under EWS can be availed upon production of an income and Asset Certificate issued by a Competent Authority. The Competent Authority for EWS Income and Asset Certificate shall be Tehsildar of the area where the applicant normally resides.

5.2 The prescribed format for EWS Income and Asset Certificate shall be as provided at **Annexure-I**.

5.3 The Officer who issues the certificate would do the same after carefully verifying all relevant documents following due process as prescribed by the State.

5.4 The crucial date for submitting Income and Asset Certificate by the candidate may be treated as the closing date for receipt of application for the post, except in cases where crucial date is fixed otherwise.

5.5 The appointing authorities should in the offer of appointment to the candidates claiming to be belonging to EWS, include the following clause:-

"The appointment in provisional and is subject to the Income and asset certificate being verified through the proper channels and it the verification reveals that the claim to belong to EWS is fake/false the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of fake/false certificate."

The appointing authority should verify the veracity of the Income and asset certificate submitted by the candidate through the certificate issuing authority.

5.6 Instructions referred to above should be strictly followed so that it may not be possible for an unscrupulous person to secure employment on the basis of a false claim and if any person gets an appointment on the basis of such false claim, her/his services shall be terminated and penal action shall also be invoked.

6. **ADJUSTMENT AGAINST UNRESERVED VACANCIES:**

A person belonging to EWS cannot be denied the right to compete for appointment against an unreserved vacancy. Persons belonging to EWS who are selected on the basis of merit and not on account of reservation are not to be counted towards the quota meant for reservation.

7. The above scheme of reservation will be effective in respect of all direct recruitment vacancies to be notified on or after 01.02.2019.

Annexure-I/I

Government of Haryana
(Name & Address of the Authority issuing the certificate)
(ECONOMICALLY WEAKER SECTIONS)
INCOME DISCLOSURE CERTIFICATE

Certificate No……. Date …….

VALID FOR THE YEAR ……

This is to certify that Shri/Smt. /Kumari …… son/daughter/wife of ……..…… is permanent resident of …… village/street……, Post Office……..……, District…….., Pin Code …… whose photograph is affixed below and attested below belongs to Economically Weaker Sections, Since the gross annual income* of his/her family** is below Rs.6 Lakhs (Rupees Six Lakh only) for the Financial Year ……..

It is further certified that his/her family does not own or possess any of the following assets***:

I. 5 acres of Agricultural Land and above.
II. Residential Flat of 1000 Sq. ft. and above.
III. Residential Plot of 100 Sq. Yards and above in notified Municipalities.
IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
V. Total immovable assets owned are valued at Rs. One Crore or more.

2. Shri/Smt/Kumari …… belongs to the caste which is not recognized as a Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B)

Recent Passport Size attested Photograph of the applicant

Signature with seal of office
Name
Designation

*Note 1: Income means income from all sources i.e. salary, agriculture, business profession etc.

**Note 2: The term "family'' for this purpose will include the person, who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years

***Note 3: The Property held by a "Family" in different locations or different places/cities are to be clubbed while applying the land or property holding test to determine EWS status.

ANNEXURE-II

Copy of letter No. 62/17/95-6 GSI Dated, Chandigarh, the 3rd October, 1996 received from the Chief Secretary to Government Haryana addressed to All Heads of Departments, Commissioners Ambala, Rohtak, Gurgaon and Hisar Divisions, All Deputy Commissioners and all Sub Divisional Officers (Civil) in Haryana, The Registrar, Punjab and Haryana High Court and all District and Session Judges in Haryana.

Subject: "Bonafide residents of Haryana - Guidelines regarding".

I am directed to invite your attention to Haryana Govt. letters noted in the margin on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institution (including technical/medical institution). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth, the following categories of persons would be eligible for the grant of Resident Certificate: -

i) Candidates, who have passed the examination qualifying there for selection in an institution from a school/college in Haryana.

ii) Children/Wards (if parents are not living) / Dependents: -

(a) of the regular employees of Haryana State posted in or outside Haryana State or working on deputation;

(b) of the regular employees of the statutory bodies/corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana.

(c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government;

iii) Children/wards (if parents not living)/dependents of persons who after retirement have permanently settled in Haryana and draw their pensions from the treasuries situated in the State of Haryana.

iv) Children/wards (if parents are not living)/dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;

v) Children/Wards (if parents are not living)/dependents of persons, who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;

vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;

vii) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are:

a) Citizen of India;

b) Produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.

2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub-Divisional Officer (Civil) of the District/Sub-Divisions to which the candidates belong. Resident Certificates in respect of elsewhere or in respect of the Children/Wards/Dependents of Haryana Govt. employees who are posted at Chandigarh, Delhi or elsewhere or in respect of Children/ Wards/Dependents of pensioners of Haryana Govt. or in respect of the Children/Wards/ Department of the employees of the Government of India posted at Chandigarh or in Haryana in connection with the affairs of Haryana Government, or in respect of Children/Wards/Dependents of the employees and retirees of the Statutory Bodies/Corporations of Haryana established by or under an Act of the State of Haryana or a Central Act and located at Chandigarh, Haryana or outside Haryana, should be by their respective Heads of Departments.

3. Candidates seeking admission in educational institutions (including medical and technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school/college situated in Haryana. For this purpose, a certificate of the Principal/Headmaster from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.

4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim was false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal/Headmaster may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.
5. For the purpose of uniformity for issuing certificate of Residence in the case of various categories to be issued by the competent Authorities, proformas have been prescribed which are enclosed herewith.
6. These instructions may kindly be noted carefully for compliance and the receipt of this letter may please be acknowledged.

Annexure III

U.O. No. 62/27/2003- 6 GSI Dated, Chandigarh the July 29, 2003

From: The Chief Secretary to Government Haryana

To

1. All the Heads of Departments in Haryana
2. The Commissioners Rohtak, Gurgaon, Hissar and Ambala divisions.
3. The Registrar, Punjab and Haryana High Court
4. All the Deputy Commissioners in Haryana
5. The Managing Directors of all Boards and Corporations in Haryana
6. The Registrars, MaharshiDayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hissar, Guru Jambheshwar University, Hissar and Ch. Devi Lal University, Sirsa.

Sub : **Bonafide residents of Haryana – Guidelines regarding.**

Sir,

I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.96 and No. 62/32/2000 - GSI, dated 23.5.2003 on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of resident purpose of admission to educational institutions (including technical/ medical institutions)

2. The matter has been reconsidered by the State Government in view of the problems faced by the children and wards of accredited journalists recognized by Government of Haryana and it has been decided that the children and wards of the accredited journalists residing at Chandigarh andrecognized by Government of Haryana would also be eligible for the grant of Residence Certificate only for the purpose of admission in the academic institutions of Haryana State.

3. These instructions may kindly be noted carefully for compliance and the receipt of this letter may please be acknowledged.

Yours faithfully,
Sd/-
Under Secretary General Administration
for Chief Secretary to Government Haryana

A copy is forwarded to all the Financial Commissioners and Principal Secretaries/ Commissioners and Secretaries to Government of Haryana for information and necessary action.

Sd/-
Under Secretary General Administration
for Chief Secretary to Government Haryana

Annexure IV

Copy of letter No. 22/28/2003-3G.S.III Dated, Chandigarh the 30th January, 2004.

From

The Chief Secretary to Government Haryana.

To

1. All Heads of Departments in Haryana.
2. The Commissioners, Rohtak, Gurgaon, Hisar and Ambala Divisions.
3. The Registrar, Punjab and Haryana High Court, Chandigarh.
4. All the Deputy Commissioners in Haryana.
5. The Registrars, Maharshi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hisar, Guru Jambheshwar University, Hisar and Ch. Devi Lal University, Sirsa (Haryana).

Dated, Chandigarh the 3oth January, 2004.

Subject: "Streamlining the procedure in the offices regarding issuing of Resident /Income Certificates and the caste certificate to Scheduled Castes and Backward Classes".

Sir,

I am directed to invite your attention to Haryana Government letters Nos. 62/17/95-2G.S.III, dated 03.10.96, No. 22/51/93-3G.S.III, dated 12.8.93 and even No. dated 14.10.97 on the subject noted above wherein instructions regarding the caste certificates (SC/BC/OBC), and Resident certificates have been issued.

2. The policy has been reviewed keeping in view the various courts judgements and the hardships caused to the individuals in obtaining above quoted certificates. Government is of the view that the procedure be institutionalized by delegating powers at proper level for ensuring speedy disposal of work without any harassment or exploitation. The present modification of the policy also aims at simplifying the procedure for obtaining certificate by an individual falling under the reserved categories.

   The matter has also been reconsidered in depth by the State Government in view of the problems being faced by the Government employees in obtaining these certificates. With a view to improve the existing system in issuing various certificates, it has been decided by the Government that henceforth Circle Revenue Officers (Tehsildar/Naib Tehsildar-cum-Executive Magistrate) concerned will be authorized to issue Resident as well as Caste Certificates (SC/BC/OBC) after getting the verification done through the subordinate revenue staff in case of applicants residing in the rural area and through the Executive Officer/Secretary of the concerned Municipal Committee/Municipal Council/Municipal Corporation concerned in case of applicants residing in urban area. It has further been decided that in case of Haryana Government employees serving in the offices located at Chandigarh/Panchkula and residing at Chandigarh/Panchkula, the Resident certificates and caste certificate to SC/BC employees and for their children, may be issued by their respective Heads of Departments also.

3. The validity of Resident Certificate issued by the competent authority shall be as long as the holder of this certificate maintains his residential address in Haryana State.

4. SC certificate once issued shall be valid as long as the caste is not removed from the Schedule of the Constitution and BC certificate shall be valid for life from the date of issue of the certificate or till the applicant does not fall into creamy layer category as defined from time to time. The applicant applying for BC certificate would also submit a self declaration on simple paper that he does not fall under creamy layer category. The format for this declaration is given at Annexure 'A' However, if the certificate has been obtained by fraud or misrepresentation or concealment of facts or by some other means, the said certificate shall be declared as invalid/non-est and benefit taken by the applicant will be withdrawn and a criminal case shall be registered against the applicant misrepresenting the facts as well as against the guilty officers/officials, if any. In addition, Social Justice & Empowerment Department, Haryana is being, directed to finalize the modalities and procedure to constitute the Scrutiny Committee.

   The files relating to Caste and Resident certificate shall be retained for 10 years and Register shall be retained permanently. The proforma of the application form, Register and SC/BC certificates prescribed by the Government shall be followed by all the Departments/Institutions in letter and spirit as it has come to the notice of the Govt. that some Departments/Institutions demand such certificates in proforma which are at

variance with the proforma in which these certificates are being issued by the competent authorities (Tehsildar / NaibTehsildar/HODs). It is, therefore, decided that the Departments/Institutions shall accept these certificates only in the proforma in which these are being issued by the competent authorities which have been prescribed by the Govt. itself (copy enclosed).

5. To make institutional arrangements, it has also been decided that in future the Resident and Caste certificates will be issued to all the students studying in class 8th every year as per the time schedule given below:-

i. Filling of application form by the parents/students. 1st Nov. To 10th Nov. Every year. ii. Verification by (a) Sarpanch/ Namberdar in case of rural areas and Municipal Councillors in case of Urban areas.

(b) Verification by Patwari in case of rural areas /EO/Secy.(MC) any other officer/official authorized by the local body for the purpose in case of urban areas. Upto 30th November every year.

(c) Head Teacher/Head Master Upto 15th Dec. iii. Forwarding of application to CRO by Head Teacher/Head Master 31st Dec. iv. Verification & issue of certificate by CRO Upto 31st January every year.

6. All application forms of a particular School may be sent to the Tehsildar / NaibTehsildar concerned preferably at one go so that the certificates are issued and sent back to the Head masters of Government Schools/Private Schools for distribution to the concerned students. The Head Teacher/Head Master shall be responsible for getting the application forms filled and files prepared of all the students presently studying in Class-VIII to XII will be issued these certificates during the months of January, 2004 to March, 2004. The schedule will be finalized by the concerned Deputy Commissioner in this regard.

7. It has been further decided that in case of SC/BC students claiming benefit under various welfare schemes upto Class IX, the benefits will be given by the Head Master/Head Teacher after getting the verification done from Sarpanch/ Namberdar/MC and a caste certificate issued by the CRO (Tehsildar / NaibTehsildar) may not be demanded for this purpose by the School authorities.

8 The matter regarding issue of income certificate to the students for claiming various benefits in educational institutions has been considered and it has been decided that in future the income certificate for educational purpose will be issued by the CRO (Tehsildar / NaibTehsildar concerned) and income certificate for other purposes by the SDO (C) concerned taking into account income of the applicant from various sources including agriculture, trade, profession, salary etc. The verification will be got done through the subordinate revenue staff in case of applicants residing in rural areas and through the Executive Officers/Secretary of the concerned Municipal Committee/Council/Municipal Corporation in case of applicants residing in urban areas.

9. It has also been brought to the notice of the Government that when posts are advertised, fairly large number of candidates apply for such posts and Haryana Public Service Commission/Haryana Staff Selection Commission /Department demand attested copies of Resident/Caste certificates and other documents from the candidates. This creates not only financial problems for the unemployed youths but also increases the work load in the offices. Similar is the position in case of admission to educational/professional Engineering institutions. To give relief to the public, it has been decided that at the time of applying for job or for admission in educational institutions including technical/professional institutions etc. self attested photo copy of the certificate about the residence and caste status shall be sufficient and at the time of final interview/selection, original papers including castes and Resident certificate issued by the competent authorities may be obtained/ examined /inspected by the concerned departments/institutions and attested copies thereof be kept in record. The fact may also be cross checked/verified at the time of verification of the antecedents of the applicants before he/she joins the Government service. Similar practice will be followed for degrees/mark sheets/other certificates of academic qualifications. Necessary action to amend/revise the application form in this regard shall be taken by Haryana Public Service Commission/ Haryana Staff Selection Commission/Head of the Departments/Universities etc. at their own level under intimation to the Government.

These instructions may be brought to the knowledge of all for strict compliance.

Yours faithfully,
Sd/-
Special Secretary General Administration,
for Chief Secretary to Government Haryana

Annexure IV A

AFFIDAVIT OF THE PARENT /GUARDIAN TO BE ATTESTED BY EXECUTIVE MAGISTRATE/OATH COMMISSIONER/NOTARY PUBLIC.

I.....father/mother/guardian of Miss/Mr..... resident of.....do hereby solemnly state and affirm as under:-

1. That I am a Citizen of India.
2. That neither the deponent nor the child/ward of the deponent have obtained the benefit of 'Residence in any other State.

Dated..... **DEPONENT**

VERIFICATION

Verified that the contents of my above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Dated..... **DEPONENT**

Annexure IV B

HARYANA RESIDENT CERTIFICATE

RESIDENCE CERTIFICATE TO BE ISSUED BY THE DEPUTY COMMISSIONER, SUB DIVISIONAL OFFICER (CIVIL), G.A. TO D.C.D.R.O. EM AND TEHSILDAR.

Certified that Shri/Shrimati/Kumari _____Son/ Daughter of Shri _____ Father/Guardian of Miss/ Mr. _____ name of child/ward with full address hold Immovable property at _____ (place and District) in the State of Haryana for the past _____ years.

OR

Certify that Miss/Mr. _____Son/ Daughter of Shri _____ resident of _____

was born in Haryana as per birth certificate (Issued under the instructions of Haryana Govt. Letter No. 22/28/2003-3, GS-III dated 30.1.2004).

No. _____ Tehsildar/Naib-Tehsildar

Signature of the Authority (mentioned above) (with seal)

Date:

The validity of Resident Certificate shall be as long as the holder of this certificate maintains his residential address in Haryana State.

Annexure IV C

RESIDENCE CERTIFICATE TO BE ISSUED BY HEAD OF DEPARTMENT

Certified that Sh. _____ S/o Sh. _____ father of Miss/Mr. _____ is an employee of the _____ (Name of office) _____ of Haryana Government. He is working as _____, and is posted at _____. He has more than three years service at his credit.

Place: **Head of the Department**

Dated: **(with seal)**

Annexure IV D

RESIDENCE CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEADMASTERS OF THE GOVERNMENT/RECOGNIZED SCHOOL/COLLEGE.

It is certified that Miss/Mr. ……..S/o/D/o Sh. …….. has been a student of this School/College for a period of ……. Years, from …….. to …….. He left the school/college on ……..

Dated

Signature of
Principal/Headmaster of
the school/college (with seal)

Annexure IV E

RESIDENCE CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN THE CASE OF THE EMPLOYEES OF GOVERNMENT OF INDIA

Certified that Sh. …….. S/o Sh. …… father of Miss/Mr. ……is an employee of Government of India working as …….. He has been posted at Chandigarh/Haryana in connection with the affairs of Haryana Government for the past three years.

Dated

Head of Department
(with seal)

Annexure IV F

CERTIFICATE OF SCHEDULED CASTE

Certified that Mr./Miss..... Son/Daughter of Sh..... Village/Ward No. .....Teh..... District ..... Haryana belongs to ..... Caste. Which has been declared Scheduled Caste in the Constitution (Scheduled Castes) Order 1950.

Caste certificate shall be valid for life.

Dated.....

Tehsildar/NaibTehsildar-cum-Executive

Place :

Magistrate/Head of the Department

Certificate from no other authority will be accepted.

Annexure V (a)

Fee Structure for MD/MS Courses running in Private Unaided Medical Colleges affiliated to Pt. B.D Sharma UHS, Rohtak

Fee Head	Proposed Fee for MD/MS courses
Tuition fee including development charges	Pre-clinical specialties - **Rs 3.52 Lakh + 10% annual increase** Para-clinical specialties- **Rs 5.52 Lakh + 10% annual increase** Clinical specialties- **Rs 14.02 Lakh + 10% annual increase**
College Security	Rs. 50,000(refundable)
University Charges	Actual
Thesis Charges	25,000
Library Charges	10,000
Research and Consumables Charges	30,000
Medical Charges	6,000
GYM and Sport Charges (if provided)	As per actual
Internet Charges (if provided)	As per actual
Continuing Medical Education Charges	10,000
Hostel Charges	For Non-AC Room-Not more than 75,000 p.a or actual For AC Room- Not more than 1 Lakh per annum or actual Mess Charges on actual basis No separate electricity charges for fan and lighting in the hostel
Transport Fee (if availed by student)	As per actual
Power Backup Charges	10,000
All post graduate students irrespective of specialties of MD/MS Course to be paid stipend at par with the stipend paid by the Government to PG Students. ; **Note: The fee of NRI category seats will be same, however the candidates will be required to pay the fee in equivalent US dollars.**	

Annexure V (b)

Fee structure for the PG courses run under SGT Medical College, Hospital and Research Institute as fixed by Shree Guru Gobind Singh Tricentenary (SGT) University, Budhera, Gurugram (Private University).

SHREE GURU GOBIND SINGH TRICENTENARY (SGT) UNIVERSITY				
Fee for Indian candidates (In Lakhs per annum)				
Sr. No.	**Course**	**Course Fee**	**Caution Money Onetime refundable)**	**Alumni Fee (One time Non-Refundable)**
Faculty of Medicine & Health Sciences				
1	MD (Anatomy)	10 Lakh	0.5	2500
2	MD (Biochemistry)	10 Lakh	0.5	2500
3	MD (Community Medicine)	10 Lakh	0.5	2500
4	MD (Forensic Medicine)	10 Lakh	0.5	2500
5	MD (Microbiology)	10 Lakh	0.5	2500
6	MD (Pathology)	17 Lakh	0.5	2500
7	MD (Physiology)	10 Lakh	0.5	2500
8	MD (Pharmacology)	10 Lakh	0.5	2500
9	MD Dermatology, Venerology & Leprosy	40 Lakh	3.0	2500
10	MS Orthopedics	32 Lakh	3.0	2500
11	MS Opthalmology	29 Lakh	3.0	2500
12	MD General Medicine	35 Lakh	3.0	2500
13	MD Respiratory Medicine	29 Lakh	3.0	2500
14	MD Psychiatry	29 Lakh	3.0	2500
15	MD Paediatrics	32 Lakh	3.0	2500
16	MS General Surgery	30 Lakh	3.0	2500
17	MS Otorhinolaryngology	22 Lakh	3.0	2500
18	MD Aneasthesiology	20 Lakh	3.0	2500
19	MD Radiodiagosis	45 Lakh	3.0	2500
20	MS Obst. & Gynae	35 Lakh	3.0	2500
Fee for NRI candidates (In US Dollars) ($)				
1	MD (Anatomy)	16970	833	42
2	MD (Biochemistry)	16970	833	42
3	MD (Community Medicine)	16970	833	42
4	MD (Forensic Medicine)	16970	833	42
5	MD (Microbiology)	16970	833	42
6	MD (Pathology)	28850	833	42
7	MD (Physiology)	16970	833	42
8	MD (Pharmacology)	16970	833	42
9	MD Dermatology, Venerology & Leprosy	67730	5000	42
10	MS Orthopaedics	55000	5000	42
11	MS Ophthalmology	50000	5000	42
12	MD General Medicine	62990	5000	42
13	MD Respiratory Medicine	50000	5000	42
14	MD Psychiatry	50000	5000	42
15	MD Paediatrics	55000	5000	42
16	MS General Surgery	51200	5000	42
17	MS Otorhinolaryngology	35000	5000	42
18	MD Anaesthesiology	35000	5000	42
19	MD Radiodiagosis	83520	5000	42
20	MS Obst. & Gynae	62990	5000	42

Annexure-V (c)

Fee structure for the PG courses run under Al-Falah University, Faridabad, Haryana (Private University)

AL-FALAH UNIVERSITY, FARIDABAD, HARYANA (PRIVATE UNIVERSITY)			
COURSES TO BE OFFERED FOR THE ACADEMIC SESSION 2024-25			
Sr. No.	**Course**	**Fee for the Indian Residents Students (In INR in Lacs) Per Annum**	**Fee for the NRI Students (in USD or equivalent in Indian Rs.)**
Faculty of Medicine & Health Sciences			
1	MD (Anatomy)	7.20 Lakh	24,890
2	MD (Biochemistry)	7.20 Lakh	24,890
3	MD (Community Medicine)	9.12 Lakh	25,890
4	MD (Paediatrics)	29.90 Lakh	80,000
5	MD (Microbiology)	7.20 Lakh	24,890
6	MD (Pathology)	14.55 Lakh	29,890
7	MD (Physiology)	7.20 Lakh	24,890
8	MD Dermatology, Venerology & Leprosy	32.90 Lakh	80,000
9	MD General Medicine	29.90 Lakh	80,000
10	MD Anaesthesiology	17.90 Lakh	60,000
11	MS Obst. & Gynae	29.90 Lakh	80,000

Annexure VI

List of documents to be brought at the time of reporting before Admission Committee:

The candidates, at the time of reporting must bring the following Original Certificates/ Documents alongwith two sets of duly self attested photocopies of these with them.

1) Matriculation Certificate/ High School Certificate/ICSE/Class X or its equivalent certificate as proof of date of birth.
2) Certificates of having passed MBBS examination from Institution recognized by NMC.
3) Three copies of the recent photographs (passport size) self attested used for NEET form.
4) Internship completion certificate certifying the date on which the candidate has completed one year Compulsory Rotatory Internship. The date of completion of internship training shall as notified by MoHFW/ NMC.
5) Foreign Medical Graduate Exam result (if applicable).
6) Character certificate of the Head of Institution last attended/First Class Executive Magistrate.
7) Resident certificate issued by competent authority of the State Government of Haryana (if applicable/bona fide resident certificate issued by competent authority of the State Government (if applicable).
8) Certificate of Registration with any State Medical Council/NMC at the time of counselling.
9) Caste Certificate issued by competent authority of the Haryana State Government (if applicable).
10) Certificate of Dependent of Fighter Certificate issued by competent authority of the Haryana State Government (if applicable).
11) Certificate of ESM issued by competent authority of the Haryana State Government (if applicable).
12) Income Certificate for BCA/BCB candidates.
13) Income and Asset Certificate for EWS candidates issued by competent authority.
14) Certificate of Disability issued by notified centres by NBE or Medical Board at PGIMS, Rohtak (if applicable).
15) Result Card of NEET – PG 2024.
16) In-service category candidates must produce valid NOC issued by the competent authority failing which the In-service candidate shall be considered ineligible for counselling and for reservation under In-service category seats.
17) As Proof of identification Aadhaar card/PAN Card/Driving license/Passport/Voter ID/Ration Card/Parivar Pehcahan Patre.
18) Printout of Application form.

NRI candidates in addition should bring the following documents:-

1. Equivalency Certificate issued by Association of Indian Universities, New Delhi, if applicable.
2. Conversion Certificate of grading to percentage of marks, if applicable.
3. Proof of NRI status in form of passport, OCI/PIO/letter from Ministry of External Affairs/Embassy and Bank Account Details etc.

Note:

Any candidate failing to bring original documents at the time of document verification/counselling will not be considered and his/her claim to admission will be forfeited.

ANNEXURE VII

Haryana Government

WELFARE OF SCHEDULED CASTES AND BACKWARD CLASSES DEPARTMENT

Notification

The 16th July, 2024

No. 40/13/2024-1SW.--- In exercise of the powers conferred under clause (d) of Section 2 and Sub-section (2) of Section 5 of the Haryana Backward Classes (Reservation in Services and Admission in Educational Institutions) Act, 2016 (15 of 2016), and in supersession of the Haryana Government, Welfare of Scheduled Castes and Backward Classes Department, notification No. 491-SW(1)-2021 dated the 17th November, 2021, the Governor of Haryana hereby specifies the following criteria for exclusion of persons within the Backward Classes as Creamy Layer as per Annexure appended hereto.

DESCRIPTION OF CATEGORY		TO WHOM RULE OF EXCLUSION SHALL APPLY
1.	2.	3.
I.	CONSTITUTIONAL POSTS	Son(s) and daughter(s) of (a) President of India; (b) Vice President of India; (c) Judges of the Supreme Court and of the High Court; (d) Chairman and Members of UPSC and of the State Public Service Commission; Chief Election Commissioner; Comptroller & Auditor General of India; (e) Persons holding Constitutional positions of like nature.
II.	**SERVICE CATEGORY** **A. Group A / Class I Officers of the All India, Central and State Services (Direct recruits)**	Son(s) and daughter(s) of (a) parents, both of whom are Class I officers; (b) Parents, either of whom is a Class-I officer; (c) Parents, both of whom are Class-I officers, but one of them dies or suffers permanent incapacitation; (d) Parents, either of whom is a Class-I officer and such parent dies or suffers permanent incapacitation and before such death or such incapacitation has had the benefit of employment in any International Organization **like U.N, I.M.F, World Bank, etc. for a period of not less than 5 years;** (e) Parents, both of whom are class I officers die or suffer permanent incapacitation and before such death or such incapacitation of the both, either of them has had the benefit of employment in any International Organization like U.N, I.M.F, World Bank, etc. for a period of not less than 5 years; Provided that the rule of exclusion shall not apply in the following cases:- (a) Sons and daughters of parents either of whom or both of whom are Class-I officers and such parent(s) dies/die or suffer permanent incapacitation. (b) A lady belonging to BC category has got married to a Class-I officer, and may herself like to apply for a job.

	B. Group B/Class II officers of the Central and State Services (Direct Recruitment)	Son(s) and daughter(s) of (a) Parents both of whom are Class II officers; (b) Parents of whom only the husband is a Class II officer and he gets into Class I at the age of 40 or earlier; (c) Parents, both of whom are Class II officers and one of them dies or suffers permanent incapacitation and either one of them has had the benefit of employment in any International Organization like U.N, I.M.F, World Bank, etc. for a period of not less than 5 years before such death or permanent incapacitation; (d) Parents of whom the husband is a Class I officer (Direct Recruit or pre-forty promoted) and the wife is a Class II officer and the wife dies; or suffers permanent incapacitation; and (e) Parents, of whom the wife is a Class I officer (Direct Recruit or pre-forty promoted) and the husband is a Class II officer and the husband dies or suffers permanent incapacitation; Provided that the rule of exclusion shall not apply in the following cases:- Son(s) and daughter(s) of (a) Parents both of whom are Class II officers and one of them dies or suffer permanent incapacitation. (b) Parents, both of whom are Class II officers and both of them die or suffer permanent incapacitation, even though either of them has had the benefit of employment in any International Organization like U.N, I.M.F, World Bank, etc. for a period of not less than 5 years before their death or permanent incapacitation.
	C. Employees in Public Sector Undertaking etc.	The criteria enumerated in A and B above in this Category shall apply mutatis mutandi to officers holding equivalent or comparable posts in PSUs, Banks, Insurance Organizations, Universities, etc. and also to equivalent or comparable posts and positions under private employment pending the evaluation of the posts on equivalent or comparable basis in these institutions, the criteria specified in Category VI below shall apply to the officers in these institutions
II.	**ARMED FORCES INCLUDING PARA MILITARY FORCES**: (Persons holding civil posts are not included)	Son(s) an daughter(s) Parents either or both of whom is or are in the rank of Colonel and above in the Army and to equivalent posts in the Navy and the Air Force and the Para Military Forces: Provided that:- (i) if the wife of an Armed Forces Officer is herself in the Armed Forces (i.e., the category under consideration) the rule of exclusion will apply only when she herself has reached the rank of Colonel; (ii) the service ranks below Colonel of husband and wife shall not be clubbed together; (iii) If the wife of an officer in the Armed Forces is in civil employment, this shall not be taken into account for applying the rule of exclusion unless she falls in the service category under item No. II in which case the criteria and conditions enumerated therein will apply to her independently.

III.	**PROFESSIONAL CLASS AND THOSE ENGAGED IN TRADE AND INDUSTRY** (I) Persons engaged in profession as a Doctor, Lawyer, Chartered Accountant, Income Tax Consultants, Financial or Management Consultants, Dental Surgeon, Engineer, Architects, Computer Specialists, Film Artists and other Film Professionals, Author, Play Writer, Sports person, Sports Professionals, Media Professionals or any other vocations of like status. (II) Persons engaged in trade, business and industry.	Criteria specified against category VI shall apply. Criteria specified against category VI shall apply. Explanation: (i) Where the husband is in some profession and the wife is in a Class II or lower grade employment, the income/wealth test shall apply only on the basis of the husband's income. (ii) If the wife is in any profession and the husband is in employment in a Class II or lower rank post, then the income/wealth criterion shall apply only on the basis of the wife's income and the husband's income shall not be clubbed with it.
IV.	**PROPERTY OWNERS** **A. Agricultural holdings** **B. Plantations** (i) Coffee, tea, rubber, etc. (ii) Mango, citrus, apple plantations etc. **C. Vacant land and/or buildings in urban areas or urban agglomerations**	Son(s) and daughter(s) of persons belonging to a family (father, mother and minor children) which owns:- (a) only irrigated land which is equal to or more than 85% of the statutory area; or (b) both irrigated and unirrigated land, as follows:- (i) The rule of exclusion shall apply where the pre-condition exist that the irrigated area (having been brought to a single type under a common denominator) 40% or more of the statutory ceiling limit for irrigated land (this being calculated by excluding the unirrigated portion). If this precondition of not less than 40% exists, then only the area of unirrigated land will be taken into account. This shall be done by converting the unirrigated land on the basis of conversion formula existing, into the irrigated type. The irrigated area so computed from unirrigated land shall be added to the actual area of irrigated land and if after such clubbing together the total area in terms of irrigated land is 80% or more of the statutory ceiling limit for irrigated land, then the rule of exclusion shall apply and disentitlement will occur; (ii) The rule of exclusion shall not apply if the land holding of a family is exclusively unirrigated. Criteria of income/wealth specified in Category VI below shall apply. Deemed as agricultural holding and hence criteria at A above under this category shall apply. Criteria specified in Category VI below will apply. Explanation: Building may be used for residential, industrial or commercial purpose and the like two or more such purposes.

VI.	**INCOME / WEALTH TEST** **Explanation**: Wherever the expression "permanent incapacitation" occurs in this Schedule, it shall mean incapacitation which results in putting an officer out of service.	Son(s) and daughter(s) of (a) Persons having gross annual income of Rs.8 lakh or above or possessing wealth above the exemption limit as prescribed in the Wealth Tax Act, 1957 (Central Act 27 of 1957) for a period of three consecutive years; (b) Persons in categories I, II, III and V A who are not disentitled to the benefit of reservation but have income from other sources of wealth which shall bring them within the income/wealth criteria mentioned in (a) above. **Explanation:** (i) Income from salaries or agricultural land shall not be clubbed. (ii) The income criteria in terms of rupee shall be modified taking into account the change in its value every three years. If the situation, however, so demands, the interregnum may be less.

G. ANUPAMA,
Additional Chief Secretary to Government Haryana,
Social Justice, Empowerment, Welfare of Scheduled Castes and Backward Classes and Antyodaya (SEWA) Department.

Dated Chandigarh Haryana,
The

Annexure VIII

(FOR DEPENDENTS OF FREEDOM FIGHTERS)

UNDERTAKING

I _____ S/D of _____ R/o _____ Teh. _____ Distt. hereby undertake as under:

That Sh./Smt. _____ S/D of Sh. _____ R/o _____ Teh. _____ Distt. _____ is /was Freedom Fighter and is/was my grandfather/ grandmother (Paternal/Maternal).

Date:

Place: Sign of applicant

It is verified that all the above contents are true to the best of my knowledge.

Sign of Father/Mother of applicant
(who is/was dependent of Freedom Fighter)

Sign of applicant

Annexure-IX

Government of Haryana

General Administration Department

General Services-III Branch

No. 22/10/2013-1GSIII

Dated Chandigarh, the 10th August, 2017

To

1. All the Additional Chief Secretaries/Administrative Secretaries to Government Haryana.
2. All Heads of Departments in the State of Haryana.
3. The Commissioners, Ambala/Hisar/Rohtak/Gurugram Division.
4. All the CAs/MDs of all Boards/Corporation/Public Sector Undertakings in Haryana
5. The Registrar General of Punjab & Haryana High Court, Chandigarh
6. All the Deputy Commissioners in the State of Haryana.
7. The Registrars of all the Universities in the State of Haryana.

Subject: **Grant of reservation in admission in Government/Government Aided educational technical/professional Institutions etc**.

Sir/madam

I am directed to invite your kind attention to the Government instructions issued vide letter of even number dated 15.07.2014 on the subject noted above.

It is intimated that Government of India, Ministry of Defence Department of Ex-Servicemen Welfare D (Res-II) has intimated that vide letter number 6(1)/2017-D (Res-II) dated 19.05.2017, the following priorities for reservations of preferences to the wards of Armed Forces personnel should be applied by States/UTs/Central/State Universities/Autonomous Institutions for admission in medical/professional/ non-professional courses:-

Priority-I: Widows/Wards of Defence personnel killed in action.

Priority-II: Wards of disabled in action and boarded out from service.

Priority-III: Widows/Wards of Defence Personnel who died while in with death attributable to military service.

Priority-IV: Wards of disabled in service and boarded out with disability attributable to military service.

Priority V: Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards:

(i) Param Vir Chakra

(ii) Ashok Chakra

(iii) Sarvottam Yaudh Seva Medal

(iv) Maha Vir Chakra

(v) Kirti Chakra

(vi) Uttam Yudh Seva Medal

(vii) Vir Chakra

(viii) Shaurya Chakra

(ix) Yudh Seva Medal

(x) Sena, Nau Sena, Vayu Sena Medal

(xi) Mention-in Despatches

Priority-VI: Wards of Ex-servicemen

Priority-VII: Wards of Serving Personnel.

2. The State Government has decided to adopt the above provision made by Govt. of India in their letter dated 19.05.2017 with the following amendments.

1.1 In Priority V, the words "and serving personnel" are removed.

1.2 The priority VII is altogether deleted.

Therefore, Para 5 of General Administration Department instructions even number dated 15.07.2014 is amended to this extent.

The above instructions may please be brought to the notice of all concerned for strict compliance.

Yours faithfully
Sd/-
Superintendent, GS-III Branch
for Chief Secretary to Government
Haryana

INTERNAL DISTRIBUTION

Incharge NIC for hosting the above instructions on the State Government website.

11264—C.S.—H.G.P., Pkl.